REFEREES FORM OF RECOMMENDATION FOR ADMISSION TO GRADUATE PROGRAMMES

The person named below is applying for admissions to graduate programme at this University and has been asked to pass a copy of this form to each referee. I would be grateful if you would be kind enough to send the form duly completed.

Kindly return the form not later than…………………………… and please, accept my thanks in advance for your co-operation.

…………………………………………………….
ACADEMIC REGISTRAR

SECTION A: (to be filled by the applicant)

Full Names of the Applicants (Surname first)

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Programme applied for

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Name of Referee

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SECTION B: (to be filled by the referee)

Please write candidly about the applicant. You may use the other side of this form or attach a letter to this form. Indicate how long and under what capacity you have known the applicant. Comment on the applicants qualifications and potential for advanced study in the field specified as well as his/her promise of professional success. In describing such attributes as motivation, intellect and maturity, please comment on both strong and weak points.

1. I have known the applicant for a period of ………………………………………….years.

2. He/She was/ is ……………………………………………………………………………(Form of acquaintance).

3. In my opinion the applicant’s qualifications and potential for advanced study in specified field is: (tick where applicable)

   Excellent □  Very good □  Good □  Fair □  Poor □
4. How do you rate the candidate on the following attributes? (Tick where applicable)

<table>
<thead>
<tr>
<th>Attributes</th>
<th>Below 50%</th>
<th>50% -59%</th>
<th>60 – 79%</th>
<th>80% &amp; above</th>
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</thead>
<tbody>
<tr>
<td>a) Maturity</td>
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<tr>
<td>b) Academic ability</td>
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<td>c) Intellectual Potential</td>
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<td>d) Creativity</td>
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<td>e) Originality</td>
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<td>f) Motivation</td>
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<td>g) Writing skills</td>
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<td>h) Inter-personal relations</td>
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</tbody>
</table>

5. Do you recommend this applicant? (Tick where applicable)

- Highly recommend
- Recommend
- Recommend with Reservation
- Do not recommend

6. Referees Particulars

- i. Name of Referee
- ii. Address
- iii. Tel. No. Email address
- iv. Position/Title
- v. Signature Date

Please use the space below and back page for additional information, if any, which you believe would be helpful in assessing the candidate’s application for postgraduate study.